

Minutes of Marr College Parent Council

Annual General Meeting

Wednesday 1st November 2017



Present - Duncan Beckwith - Chair, Alan Blackwood - Vice Chair, Angela Malcolm - Treasurer, Hilary Ramage – Secretary, Katherine Woodhouse - Minute Secretary, Fiona Young – PT Student Support and Moyra Elliot – PT Literacy

Council Members – Ady Allan, Clair Milne, Julie Cotter, Kate Dunn, Kaye Matthews, Lindsay Campbell, Lisa Anderson and Timothy Wight

Forum Members – Nicky Penman

Apologies – Elaine McGregor-Sloman, Jackie Harvey, Karen Dunlop, Katie Atkinson, Mark Fitzpatrick, Shona Elder and Cllr Craig MacKay

1. <u>Welcome</u> Due to Duncan being delayed, Alan welcomed those in attendance and apologies were noted.	
2. <u>Approval of Minutes & Matters Arising</u> The Minutes of the Annual General Meeting of 2 nd November 2016 were agreed as being correct. Proposed by Hilary Ramage and seconded by Angela Malcolm.	
3. <u>Chair's Report – Duncan Beckwith</u> Duncan reported on his year as Chair: <ul style="list-style-type: none">• This year has been dominated by the school refurbishment, however given the disruption exam results have still continued to improve year on year.• The new and improved sports facilities have enabled sports teams to further develop and succeed, particularly in the case of hockey.• There has been a lot of activity working on the policies and procedures of how the school should operate and this has resulted in the school being in a better place than it was 5 years ago.• There have been a lot of new initiatives, including CAMHS pilot, Malawi partnership, Developing Young Workforce, Rights Respecting School, Columba 1400 and Houston space hub, to name a few.• The return of the school show over the last 2 years has proved a great success and an excellent opportunity for those students involved.• Parent Council members have made themselves available for meetings and school events and Duncan thanked all those who have contributed. He also thanked office bearers for their support – Angela Malcolm (Treasurer), Alan Blackwood (Vice Chair) and Katherine Woodhouse for taking minutes. He gave special mention to Hilary Ramage (Secretary) who has contributed greatly and done a lot of work behind the scenes this year.	
4. <u>Treasurer's Report – Angela Malcolm</u> Angela presented the Treasurer's report (see Appendix A) and advised that the opening balance at 4 th November 2016 was £756.24 with a closing balance of £1562.29. There were only a few transactions including a £750 contribution from South Ayrshire Council towards running the Parent Council and £55.50 profit from the tuck shop at the school show. There are still a couple of cheques to be	

<p>deducted including one for £240 for 30 copies of the book ordered last month ("The art of being a brilliant teenager"). The books have been audited and checked by banker, David Kennedy.</p> <p>Nicky asked whether the Parent Council raised any money through fundraising. Alan advised that the school tends to accumulate a lot of funds through its own fundraising activities and events organised by the captains, as well as additional fundraising provided by the Parent Council, however following the summer fayre in 2014 the construction work started which limited the opportunities for fundraising. Tim advised that this was the third set of accounts he had seen without any fundraising monies and he felt that the Parent Council should be getting involved and helping students to fundraise. All agreed that it is important to resurrect the Parent Council's fundraising efforts and now is a good time as it provides an opportunity to showcase the new facilities which people will be keen to see.</p>	ALL
<p>5. <u>Discussion on Process and running of Parent Council going forward</u> All those present were asked for their views on how the running of the Parent Council could improve going forward (see appendix B for summary of comments). This will be discussed at a future Parent Council meeting.</p>	
<p>6. <u>Election of Office Bearers</u> No nomination forms had been received for the vacant roles of Chair, Vice Chair, Treasurer and Secretary.</p> <ul style="list-style-type: none"> • With regard to the role of Chair, Alan advised that it had been routine in the past for the Vice Chair to take on this role, however Hilary Ramage had expressed an interest in the role of Chair therefore Alan was willing to step aside to allow this to happen. Hilary was proposed by Angela Malcolm and seconded by Timothy Wight. • Kate Dunn volunteered to take over the role of Treasurer from Angela and was proposed by Hilary Ramage and seconded by Lindsay Campbell. • There were no volunteers for the role of Secretary so it was decided to open this up to the wider parent body. Hilary agreed to carry on with the role until such time as a replacement is found. It was suggested that the Vice Chair may be able to take on some of the responsibilities of the Secretary. • Timothy put himself forward as Vice Chair and was proposed by Hilary Ramage and seconded by Lisa Anderson. <p>Alan took the opportunity to thank Duncan for his dedication and efforts as Chair over the last 3 years and presented him with a gift from the Parent Council.</p>	HR
<p>AGM ends</p>	