

# Minutes of Marr College Parent Council

## Annual General Meeting

Wednesday 4<sup>th</sup> November 2020



**Present:** Hilary Ramage - Chair, George Docherty – Head Teacher, Kate Dunn – Treasurer, Lindsay Campbell - Secretary & Katherine Woodhouse – Minute Secretary

**Council Members:** Clair Milne, Jackie Lennox, Katie Atkinson, Lindsey Connell, Susan Forsyth & Cllr Bob Pollock

**Forum Members:** Carolyn Adams, Caryn Mair, Judith McCaughey & Kirsty Broadfoot

**Apologies:** John Williamson & Cllr Craig Mackay

1. <b><u>Welcome</u></b> Hilary welcomed those in attendance. No apologies had been received but were noted later.										
2. <b><u>Approval of Minutes &amp; Matters Arising</u></b> The Minutes of the Annual General Meeting of 6 <sup>th</sup> November 2019 were agreed as being correct. Proposed by Katie Atkinson and seconded by Kate Dunn.										
3. <b><u>Chair’s Report – Hilary Ramage</u></b> The changed circumstances during the past year have been unprecedented due to the Covid-19 pandemic and this has had a major impact on education. Some of the changes made prior to lockdown have proved beneficial, e.g. moving the Parent Council bank account to on-line banking and the introduction of Show My Homework (now Satchel One) which has been a great help with communication. On behalf of the Parent Council, Hilary offered huge thanks to all staff for their hard work in developing remote learning, putting in place a blended learning contingency plan and continuing to provide a safe environment for the children. Many events that the Parent Council helps to organise will not be possible this year so it is important to look at how we can support young people to learn remotely. She also thanked Parent Council members for their continued support and for adapting to the new format of Zoom meetings. She welcomed new parents who have recently joined the Parent Council. There is still so much uncertainty ahead but we should continue to support each other as much as possible.										
4. <b><u>Treasurer’s Report – Kate Dunn</u></b> Kate advised that the accounts are currently being audited. An overview of the bank account is as follows: <table border="1" data-bbox="240 1798 1315 2011"><tr><td>Opening balance November 2019:</td><td>£1510.10</td><td></td></tr><tr><td>Income generated:</td><td>£165.02</td><td>Supporting blazer swap and interest from old RBS account</td></tr><tr><td>Debits:</td><td>£710.24</td><td>Purchase of tea/coffee, dry cleaning blazers, refund overpayment for a blazer, leaving gift</td></tr></table>	Opening balance November 2019:	£1510.10		Income generated:	£165.02	Supporting blazer swap and interest from old RBS account	Debits:	£710.24	Purchase of tea/coffee, dry cleaning blazers, refund overpayment for a blazer, leaving gift	
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		for Parent Council members, donation to the school for S1 buses for cinema trip	
Closing balance November 2020	£964.88		
<p>5. <b><u>Election of Office Bearers</u></b></p> <p>No nominations had been received for office bearer positions and Hilary asked whether there was any interest. Given the current circumstances, it may prove quite daunting to take on a role and all existing office bearers confirmed that they were willing to stand for another year, however both Hilary and Kate have children who are in their final year at school so it is important to backfill their roles soon. Hilary invited volunteers for the role of Vice Chair who could work alongside her until she leaves. Kate advised that the role of Treasurer was straightforward, however it is advisable to have a potential successor in mind who can shadow her at the moment as the transition in terms of dealing with the bank account may be difficult in the current circumstances. Jackie Lennox advised that she would be happy to take on the role of Treasurer and to shadow Kate in the meantime. The elected office bearers are therefore as follows:</p> <p><b>Chair: Hilary Ramage</b> (nominated by Jackie Lennox; seconded by Lindsay Campbell)</p> <p><b>Vice Chair: Vacant</b></p> <p><b>Treasurer: Kate Dunn</b> (nominated by Hilary Ramage; seconded by Katie Atkinson)</p> <p><b>Vice Treasurer: Jackie Lennox</b> (nominated by Hilary Ramage; seconded by Kate Dunn)</p> <p><b>Secretary: Lindsay Campbell</b> (nominated by Hilary Ramage; seconded by Clair Milne)</p> <p>Lindsay welcomed Susan Forsyth and Emma Inglis as new Council members. Also Pauline Moriarty had expressed a wish to join so Lindsay has sent her the appropriate form.</p> <p>George added that it had been great working with the Parent Council and good to see so many new faces. He will be delighted to pass on the thanks to the staff tomorrow who will appreciate the acknowledgement.</p>			
<b>AGM ends</b>			