**Post-results Services 2018**

The SQA provide a Post Results Service after exam results are sent out. These services support candidates where the school is concerned the grade may not be correct.

This service is available to schools after results day on **7 August 2018**.

If a school is concerned by a candidate’s result in a subject, it can request a clerical check and/or a marking review of the candidate’s submissions for that subject.

**What is a Clerical Check?**

A clerical check is an administrative check that is designed to ensure that:

* all parts of the candidate’s submission have been marked and
* the marks given for each answer have been totalled correctly
* the correct result has been entered on SQA’s software

**What is a Marking Review?**

A marking review is undertaken by examiners and involves the consideration of a candidate’s materials submitted to SQA for marking to ensure that:

* all parts of the submission have been marked
* the marking is in line with the national standard
* the marks given for each answer have been totalled correctly, and
* the correct result has been entered on SQA’s software

A **priority** marking review can be requested if a candidate requires a result to secure a place at university or college.

The closing date for priority marking review requests is **17th August 2018** and pupils in this position must make contact with Mr McLean by **Wednesday 15th August** at the latest.

All requests for non-priority marking reviews will be dealt with once the school re-opens on **Monday 20th August**.

**Criteria for Post-results service**

In line with SQA guidance Marr College must ensure that access to the Post-results Service is done in a fair, equitable and consistent manner.

* Marr College will only submit Post-results Service requests where we are of the view that the candidate’s certificated grade is at odds with the assessment evidence gathered during the course, and that it is out of line with the performance of other candidates with similar profiles
* The decision on whether to submit a request will take into account all of the candidate’s work during the year and is not based solely on the estimate grade
* Post-results service requests will be considered where the candidate’s certificated grade is at least 2 bands lower than predicted based on the totality of assessment evidence for the course
* The final decision on whether to submit Post-results service requests will be taken by the Head Teacher in liaison with the SQA Co-ordinator and the relevant subject Principal Teacher.

Parents and pupils are advised that Post Results-service requests will not be made for any of the following reasons:

* a candidate’s entry to college or university is dependent on a re-grade
* a candidate’s component marks place their result close to a grade boundary
* the candidate or their parents offer to pay any costs arising from the request

**PLEASE NOTE: a Clerical Check or Marking Review can lead to a change of grade either up or down.**

Also the school will be charged a fee by SQA for each Post-results Service request where the candidate’s grade remains unchanged following the clerical check and/or marking review.

**Key Dates**

Here is a timeline of the key dates for this service:

|  |  |
| --- | --- |
| Post-results Services opens | 7 August 2018 |
| Priority marking review request deadline (for candidates with a current conditional university/college offer) | 17 August 2018 |
| Results of priority marking reviews | 27 August 2018 |
| Marking review and clerical check deadline | 28 August 2018 |
| Results of clerical checks and marking reviews | 28 September 2018 |
| Revised certificates posted to candidates and updated on MySQA | End of November 2018 |

**Further Information**

If would like further information on the SQA Post-results service please see the SQA website

<https://www.sqa.org.uk/sqa/79048.html>